



**KERALA VETERINARY & ANIMAL SCIENCES UNIVERSITY  
UNIVERSITY DAIRY PLANT  
MANNUTHY, THRISSUR, KERALA-680 651**

**SHORT QUOTATION NOTICE**

**QUOTATION NOTICE No: DP/MTY/85/2025/Q1**

**Dated: 05/02/2025**

Sealed quotations are invited for the purchase of Desktop based retail & wholesale billing, Inventory and Accounting Software for using at sales counter of the University Dairy Plant, Mannuthy, Thrissur-680 651.

The envelopes containing the quotation should bear the superscription "**Quotation for the supply of Desktop based retail & wholesale billing, Inventory and Accounting Software**" and should be addressed to **The Professor & Head, University Dairy Plant, Mannuthy, Thrissur-680 651**. Intending bidders may submit the quotation on their paper. The maximum period required for delivery of the articles/items and warranty period should also be mentioned.

**Software requirements for the establishment is detailly mentioned in the Quotation Notice**

**The Last date for receipt of quotations is at 3.00 PM on 20.02.2025.** The Quotation received late or incomplete in any respect will be summarily rejected without notice and the decision of the undersigned on such matters will be final

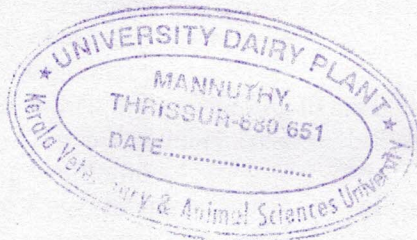
**Quotations will be opened at 3.30 pm on 20.02.2025 in the presence of such of the bidders or their authorized representatives who may be present at that time in the Chamber of The Professor & Head, University Dairy Plant, Mannuthy, Thrissur-680 651.**

The decision of the undersigned in finalizing the Quotation shall be final and binding. Details of the requirements and their conditions governing their supply can be obtained free on request, from **The Professor & Head, University Dairy Plant, Mannuthy, Thrissur-680 651** during office hours.

Mobile No: 9847392344

**Professor & Head  
University Dairy Plant, Mannuthy**

**HEAD  
University Dairy Plant  
Kerala Veterinary & Animal Sciences University,  
Mannuthy - 680 651**





## QUOTATION NOTICE

Quotation Number	DP/MTY/85/2025/Q1Dt. 05/02/2025
Due date and time for receipt of quotations	20.02.2025 at 3.00 PM
Date and time for opening of quotations	20.02.2025 at 3.30 PM
Date up to which the rates are to remain firm for Acceptance	90 days from the last date of receipt of the quotation
Designation and address of officer to whom the quotation is to be addressed	The Professor & Head, University Dairy Plant, Mannuthy. Thrissur-680 651
Superscription	Desktop based retail & wholesale billing, Inventory and Accounting Software

Sealed quotations are invited for the supply of the materials specified in the schedule above. The rates quoted should be for delivery of the articles at the place mentioned below the schedule. The necessary superscription, due date for the receipt of quotations, the date up to which the rates will have to remain firm for acceptance and the name and address of officer to whom the quotation is to be sent are noted above. Any quotation received after the time fixed on the due date liable to be rejected. The maximum period required for delivery of the articles should also be mentioned.

### Specific Conditions & Software requirements for the institutions / Specifications of the software

The technology platform/software should mandatorily fulfill the following criteria:

1. Desktop based application.
2. Application should support integration of other 3rd party payment Gateway/Interface Frontend.
3. Application should support multiple Operating System such as Linux, Windows, Ubuntu etc
4. Application should support retail and wholesale billing with customer specific discounts
5. Sale/ Purchase/ Cash ledger,
6. Inventory management,
7. Supplier/ Customer Masters,
8. Generation of Invoices,
9. Preparation of GST (GST computation for monthly/Quarterly/Annually & various GST Forms)
10. Bank reconciliation,
11. account receivable
12. Purchase Order Entry
13. Generation of MIS reports daily/weekly/monthly/yearly (such as Balance Sheet, Profit & Loss, Cash Flow, Letter of Intent, Demand Note, Recovery, Appropriation Note, Overdues, Outstanding Balance reports, Profitability statements, financial viability, disbursement reports, sanction reports)
14. The system must include an integrated Cashbook.
15. The system must be able to provide as a minimum basic budgeting facilities.
16. Facility for quick billing with minimum key press and support multiple billing format
17. Compatible for barcode reader.
18. Compatible for thermal printer.
19. Facility to set selling price according to tax inclusive and exclusive method.
20. Provision to skip bill number (reserve bill number), for managing an emergency situation due to system complaint or power failure.
21. Provision to keep an incomplete bill as pending, for managing rush time billing Multiple series of billing. Provision for customer wise and customer group wise price fixing.
22. Stock information with details of date, document number, receipt, issue and balance Batch wise stock details. Details of opening stock, stock receipt, stock issue and stock balance of each item on a given period.
23. User privilege for login into software, creating an invoice, view previous invoice details, edit existing bill



details and delete a bill already entered. Provision to update tax percentage of item in a single click. Provision to configure bill format.

24. The system must ensure that all authentication data and the mechanism itself is protected against unauthorized access.
25. Facility to reset invoice number according to financial year.
26. Possible to operate this software on network machine.
27. Facility to keep database backup in system and external devices.
28. Provision to sent mail/SMS to the customers.
29. Software should have multi-user (minimum of 3 computer/terminals) facility.
30. The successful tenderers have to impart on-site training to the end users on the operation of the software application at the time of installation and anytime during warranty period if demanded by the User Institution to the satisfaction of the Tender Inviting Authority and User Institution and also have to handover the software license.

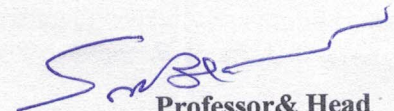
#### GENERAL TERMS & CONDITIONS

1. **Intending bidders may submit the quotation on their own paper.**
2. The cost of the item, tax and other charges should be separately stated. **Final amount quoted should be inclusive of all charges and taxes including delivery charges.** The exact specifications, details of make, model, name of manufacturer, warranty details, year of manufacture etc. of the item must be clearly specified.
3. All charges, taxes, duties and levies should be clearly indicated.
4. The items should be supplied to the University Dairy Plant, Mannuthy at the expense of the supplier.
5. The installation, commission and initial operation to the satisfaction of the Head, Dairy Plant, mannuthy will be the responsibility of the supplier.
6. The payment will be made after completion of supply, installation and commission subject to the certification by the officer deputed by the undersigned as to the quality and efficiency of the item supplied.
7. In case of under performance during the warranty period, the item should be replaced and period of warranty will recommence from the date of replacement.
8. If the last date of submission is declared a holiday in Kerala Veterinary and Animal Sciences University, the date of submission and quotation opening will be the next working days, respectively.
9. Details of the warranty offered should be clearly stated in the Quotation.
10. The University level Purchase committee/Institute level purchase committee/specification approval committee/competent authority of Kerala Veterinary and Animal Sciences University reserves the right to accept/reject any or all the Quotation at any time without assigning any reason.
11. The article should be of good quality, properly packed and in conformity with the item quoted in the bid. If the article is found to be of inferior quality or not in conformity to the specification as per quotation will be summarily rejected and the supplier will have to take back the material at his cost within 15 days of intimation.
12. In case when the successful tenderers having made partial supplies, fail to fulfill the contract in full, all or any of the material not supplied will be purchased by means of tender, quotation or negotiation or from the next lowest tenders who had offered to supply already and the loss if any, caused to the University together with such sum as may be fixed by the University towards the damages shall be recovered from the defaulting tenderers.
13. Apart from all these terms and conditions, specific terms as specified for each instrument must also be complied with.
14. **The warranty period for the items should be for a minimum period of three years from the date of installation.**
15. After warranty, AMC/CMC and/or on demand repair services on when required may be included in the offer. Received quotations will be opened on the date and time mentioned in the quotation notice, bids will be evaluated and shortlisted as per the eligibility and technical qualifications.
16. All documents in support of technical specifications shall be submitted. The bid proposals/quotations shall be opened in the presence of the bidders or their representatives who choose to attend.
17. Quoting merely the lowest price does not confer any right to any bidder for award of supply order.
18. The University level/institute level Purchase Committee, reserves the right to select any bid under the grounds of



specification compliance, technologically advanced quality, proven performance track record, brand reputation, service backup support, additional warranty, an offer of additional / special features, compatibility with the existing System.

19. The Applicant must have registered / corporate / Technical Support office/Service in Thrissur and should furnish details of address, contact person & number of the said office.
20. All bidding documents/quotations should be addressed to **The Professor & Head, University Dairy Plant, Mannuthy, Thrissur-680 651.**
21. For those bidders intending to submit quotation for more than one item/model, a separate quotation should be submitted for each model. **Only one model can be quoted in a Quotation.**
22. **Bids shall remain valid for a period not less than 90 days from the last date of submission of quotation**
23. Unless otherwise proposed, or postponed with advance intimation to the bidders, Quotation will be opened in the respective place as mentioned in quotation notice on the date and time indicated. The bidders who wish to participate in the opening of the quotation may depute their representatives to quotation opening on the respective due date, time and venue as indicated in the quotation document with an authority letter addressed to **the Professor & Head, Dairy Plant, Mannuthy** which should be produced to the officers who are opening the quotation, on demand, to prove bonafide of the representative who participates in the opening of the quotation. In case the representative of the tenderer fails to produce such an authorization letter on behalf of the bidder, he will be debarred from participating in the opening of the quotation.
24. University has the full right to evaluate, segregate, rank the responsive bids and select the successful bidder for placement of the contract. Any decision by the University in this regard will be final. **Nolegally enforceable right is vested in the quoted party merely because it was ostensibly the lowest bidder.**

  
**Professor & Head**  
**University Dairy Plant**

**Place: Thrissur**  
**Date: 05/02/2025**

**HEAD**  
**University Dairy Plant**  
**Kerala Veterinary & Animal Sciences University,**  
**Mannuthy - 680 651**

